



Washington District Regional Tradeshow Conference Exhibitor Registration Baltimore, MD Tuesday, September 14, 2010

We cordially invite you to attend this Regional Conference.
Please join us for this exciting networking opportunity!

C.K. Patel, CHO
Hemant Patel
Alkesh Patel
Mehul Patel
Fred Schwartz
Dharmendra Patel

Chairman
Vice Chairman
Treasurer
Secretary
President
Washington District Regional Director

Company Contact
(For All Conference Communications)

Please fax with complete payment to (404) 816-6123 by Sept 3, 2010.

Company: _____ AAHOA Member #: _____
 Contact Name: _____ Phone: _____
 Product/Service: _____ Fax: _____
 Address: _____ Email: _____
 City: _____ State: _____ Zip: _____

Please indicate names for Badges:

1. _____ 2. _____ 3. _____

Exhibit & Shipping Info

Please note that all exhibits are table top ONLY (approximately 5'x8' space) which includes a 6' ft. draped table and 2 chairs. Extension cords are not provided. The Tradeshow is held from 3:00 PM to 6:00 PM. Exhibit set up time is from 12:00 PM - 3:00 PM. Exhibit spaces are assigned the day of the show on a First-come, First-serve basis.

Payment Info

EXPO COSTS

Founding Partners	No Charge
Allied Member	\$600
Non Allied Member	\$800
Electrical Charge	\$ 60
Total Charges	\$ _____

Mail to: 7000 Peachtree Dunwoody Rd
 Building 7
 Atlanta GA 30328 OR
 Fax: (404) 816-6123

PAYMENT OPTIONS

By Check, payable to AAHOA Check # _____ (attach copy of check)
 By Credit Card: Circle Type: AMEX MC VISA DISC
 Credit Card Number _____
 Exp _____ Card ID (Security Code) _____
 Card Holder's Name _____
 Signature: _____

Accommodations and Shipping Address

Accommodations

Best Western
 5625 O'Donnell St.
 Baltimore, MD 21224
 (410) 633-9500
 Room Rate: \$79

Shipping Address

Shipments should arrive no more than 8 days prior to the event.

Ship to:
 Exhibitor's Name
 Best Western
 5625 O'Donnell St.
 Baltimore, MD 21224
 (410) 633-9500

2010 Regional Schedule

September 2 Upper Midwest	September 28 Gulf
September 14 Washington DC	October 7 Central/North Pacific
	October 19 Southeast Texas

EXHIBITOR RULES & REGULATIONS

1. **DEFAULT OCCUPANCY** – Any exhibitor failing to occupy space contracted for in a timely manner is not relieved of the obligation of paying the full rental price for such space, and AAHOA's management staff has the right to use such space as it sees fit to eliminate blank space in the exhibit, if such booth space is not occupied by the exhibitor 1 hour prior to the start of the exhibit.
2. **# OF COMPANIES OCCUPYING BOOTH** – AAHOA prohibits the use of a single booth for the display of multiple companies regardless of company ownership.
3. **RELOCATION OF EXHIBITS** – AAHOA reserves the right to alter location of exhibits, if deemed advisable, in the best interest of the Exposition.
4. **FLOOR PLAN** – The dimensions of the exhibit booth are believed to be accurate, but are not warranted.
5. **NO EXHIBIT OUTSIDE EXPOSITION**- No exhibitor participating in the Exposition will be permitted to exhibit in a hotel room at or near the Exposition or outside of the exhibit hall while in attendance at the Exposition.
6. **NOISE** B Public address, sound producing, or amplifying devices which project sound beyond the exhibitors booth, or excessive operating noise that distract neighboring exhibits, are expressly prohibited. AAHOA reserves the right to restrict exhibits which, because of noise or for any other reason, become objectionable or which may detract from the general character of the Exposition.
7. **POSITIONING OF EQUIPMENT WITH RELATION TO AISLE** – Machines or equipment operated or demonstrated at any time during show hours shall be placed so that no portion is closer than 12" to an aisle unless prior permission is obtained. Exhibitors must agree to display their exhibits so as not to obstruct the general view or to hide other exhibits.
8. **INSTALLATION AND DISMANTLING** – The exhibit space will be available for installation by the exhibitors at a date and time to be made known in advance. Exhibits cannot be dismantled before the conclusion of the exhibit. It is the duty and responsibility of each exhibitor to have his exhibit completely installed in his booth area before the opening of the exposition and to dismantle and remove his exhibit after the close of the Exposition by the deadline set by AAHOA.
9. **RISK OF LOSS** – AAHOA, their subsidiaries, and their respective officers, employees, agents and affiliates, and the Exposition Center, separately or collectively cannot accept responsibility for any damage to or for the loss or destruction of an exhibit, or for the property of an exhibitor, his agents, contractors or employees either from fire, theft or accidents or other causes, or injury, to any person resulting from any cause, all claims for any such loss damage or injury, being expressly waived by the exhibitor.
10. **LIABILITY AND INSURANCE** – Neither AAHOA, nor any of the officers, employees, agents, contractors and affiliates of such entities nor the chosen Exposition Services Company, nor the owners, management company, employees or representatives of the Exposition Site will be responsible for any injury, loss or damage that may occur to the exhibitor or to the exhibitor's employees or property, prior, during or subsequent to the period covered by the exhibit. The exhibitor expressly releases the foregoing persons and entities from, and agrees to indemnify the same against any and all claims for such loss, damage or injury arising from the negligent or willful acts or omission of the exhibitor and its employees, agents, contractors, and invitees. At the request of AAHOA or the chosen Exposition Services Company, the exhibitor will promptly provide to AAHOA a certificate of insurance showing that exhibitor has obtained for the duration of the Exposition comprehensive general liability insurance covering exhibitor's liability arising in connection with the exposition, naming AAHOA, the chosen Exposition Services Company and the Exposition Site as additional insured, having a single limit per occurrence of not less than \$1,000,000 and providing for at least 10 days prior notice to AAHOA of cancellation, if requested, at least 72 hours prior to the beginning of the set-up period. AAHOA may cancel this contract with exhibitor and retain all fees paid if exhibitor fails to deliver such certificate in a timely manner, or if such insurance coverage is not maintained during the entire Exposition, including the set-up and removal periods.
11. **PROTECTION OF BUILDING** – Nothing should be posted on, tacked, nailed or screwed, or otherwise attached to columns, walls, floor or other parts of the building or furniture. Whatever is necessary to protect the building, equipment, or furniture properly will be at the expense of the exhibitors. Exhibitors are liable for the costs of repairing any damage they cause to the exhibit hall property, and any consequential damage arising from such damage. Machinery in operation: Drip pans and scrape buckets should be provided to keep lubricants, excess materials, etc., from staining the floor.
12. **FIRE, SAFETY AND HEALTH** – The exhibitor assumes all responsibility from compliance with local, city, and state ordinances and regulations covering fire, safety and health. All exhibit equipment and materials will be reasonably located with the booth and protected by safety guards and devices where necessary. Only fireproof materials should be used in displays and the necessary fire precautions will be taken by the exhibitor.
13. **SAFETY GUARDS AND PROTECTION** – Conference guests must be properly protected from injury. Any piece of machinery on display that has movable parts must have adequate safeguards to protect the public from injury throughout the exhibit period.
14. **REGISTRATION OF VISITORS** – AAHOA shall have sole control over admission policies at all times. All persons visiting the convention session rooms and the exhibit area as well as exhibitor personnel shall be required to register and wear an appropriate badge while in attendance. AAHOA may exclude any person not wearing the appropriate badge.
15. **PERSONS CONNECTED WITH NON-EXHIBITION CONCERNS** – are prohibited from any dealing, exhibiting, or soliciting within the exhibit area. Exhibitors are urged to report immediately violations of the latter rule to the Exhibit Manager.
16. **SPACE RESTRICTIONS** – Exhibits must be confined to the exact space allocated. Circulars, publication, advertising matter and all promotional giveaways may be distributed within booth space only. Signs, rails, etc. will not be permitted to intrude into or over aisles.